

MONTGOMERY COUNTY MEMORIAL HOSPITAL

BOARD MEETING

Meeting Location: MCMH Conference Center

Zoom option available.

July 26, 2023

PRESENT

Trustees	Kevin Cabbage, Chair	Lorin Petersen, Trustee	James Norris, Treasurer
	Ann Carder, Secretary	Roger Ehmke, Trustee	Jason Poston, Trustee
	Jill Bergstrom, Vice Chair		

Administration	Ron Kloewer, Chief Executive Officer	Mike O'Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nurse Executive
	Kylie Bowen, Administrative Services Manager	

Staff	Pete Wemhoff, Administrative Director of Support Services		
	Phyllis Drake, Administrative Director of Patient Diagnostics & Ancillary Care (present via Zoom)		
	Gale Bingham, Administrative Director of Human Resources		
	Shauna Bozwell, Administrative Director of Clinics		
	Tim Werges, Controller (present via Zoom)		
	Ali Duysen, Clinic Manager		
	Karen Stirek, Radiology Manager		
	Jamie Hossle, Revenue Cycle Manager		

Medical Staff	Dr. William Butz
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Public Visitors	N/A
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Montgomery County Board of Supervisors	Charla Schmid (present via Zoom)
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Absent	
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:02 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees meeting held on June 28, 2023. A Medical Staff meeting did not take place in July; therefore, no policies or provider appointments are available.

A motion by Lorin Petersen, seconded by Jill Bergstrom, to approve the consent agenda as presented was passed unanimously.

VISITOR COMMENTS

There were no visitor comments.

MEDICAL STAFF REPORTS

No Medical Staff meeting was held in July.

Kevin Cabbage, Chair moved to agenda item 9. Strategic Discussion: Red Oak Family Medicine (ROFM).

STRATEGIC DISCUSSION

The Board of Trustees acknowledged the magnitude of the Red Oak Family Medicine Acquisition project and thanked all who contributed. The acquisition took place at 12:00 Midnight on July 17, 2023.

The group discussed the project plan, observations and work flows.

It was noted that there was no staff turnover during the transition.

Bryant Blay, CFO is completing the final accounting of the acquisition but expects the project to come in under budget.

The Board congratulated the team on a successful transition.

Chair Cabbage returned the meeting to agenda item 6. Administrative Reports.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ron reported that the retail pharmacy project continues to move forward on pace.

Ron led a discussion on the Iowa Hospital Association (IHA) Economic Impact report that was included in the Meeting Book. The report, produced by IHA, outlines the economic impact that MCMH has in the communities it serves.

Jill Bergstrom complimented the new MCMH website. She applauded the team on completion of the project and likes the new look and features that the website offers.

Roger Ehmke thanked Ron Kloewer, CEO for meeting with US Senator Joni Ernst while he was in Washington DC and for sharing a picture from the visit with IHA and local media.

Chief Operating Officer – Mike O'Neal

Report printed in the Meeting Book.

Mike shared a Project List report in the Meeting Book. The report will now be generated using the Monday.com software platform that is now being utilized by the Project Management department.

Mike noted that Sherstin Willyerd has been promoted to Administrative Director of Pharmacy as MCMH prepares to open a new retail pharmacy service line. A Pharmacist-in-Charge (PIC) will likely be hired soon to assist with the project.

The Fire Marshal signed off on the MRI plans.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant reported that the auditors were at MCMH for the annual financial audit. This is the first audit at MCMH since the acquisition of former auditing firm, Seim Johnson, by Eide Bailly last year. Bryant thanked Tim Werges, Controller, for successfully leading the process.

Chief Nurse Executive-Krystalle Fada

Report printed in the Meeting Book.

Krystalle reported that she will soon be visiting Jennie Edmundson Hospital to give a presentation on the Swing Bed services available at MCMH. Utilization Management has begun to receive more referral calls following the presentations that MCMH staff has made to larger hospital systems in the Omaha metro area.

Dr. Chris Lindgren, the final physician that has been hired to work in the Emergency Department (ED), completed his orientation. His first shift will be August 22, 2023. Leah Rowell, PA-C becomes an MCMH employee on July 31, 2023; she will also work in the Emergency Department.

QUARTERLY REPORTS

Compliance: The report is included in the Meeting Book. No incidences reported.

Investment Update: The report is included in the Meeting Book. Bryant Blay discussed the funds that MCMH has invested.

FINANCE COMMITTEE

Cash Disbursements:

A motion by James Norris, seconded by Roger Ehmke, to approve the accounts payable cash disbursements in the amount of \$1,354,725, was passed unanimously.

A motion by James Norris, seconded by Roger Ehmke, to approve the FMTC payment in the amount of \$17,157, was passed unanimously, with Kevin Cabbage abstaining.

Resolution- USDA Grant/X-Ray for Villisca Medical Clinic:

Tim Werges, Controller, presented a resolution to the Board of Trustees in regard to the \$50,000 of USDA grant funds to be used toward the purchase of an x-ray for the Villisca Medical Clinic. This resolution selects Browns Medical Imaging as the vendor for the equipment purchase. The

cost of the x-ray equipment is \$89,500. Karen Stirek, Radiology Manager, gave a presentation on the bid process and reasoning behind choosing Browns Medical Imaging as the vendor.

A motion by Ann Carder, seconded by Jill Bergstrom, to approve the resolution as presented was passed unanimously.

Equipment Request: X-Ray for Villisca Medical Clinic

Following the resolution, Karen Stirek then presented an equipment request to purchase x-ray equipment for the Villisca Medical Clinic from Browns Medical Imaging in the amount of \$89,500.

A motion was made by James Norris, and seconded by Jill Bergstrom, to approve the equipment request. The motion passed unanimously.

Equipment Request: Phreesia Patient Platform

Jamie Hossle, Revenue Cycle Manager, presented an equipment request for the patient engagement platform, Phreesia. The platform can be used for demographics, insurance information, co-pays and it will speed up the check in process. It will also make available the social determinant of health questionnaire so that patients may fill it out in a more private setting. The 2023 SHIP grant funds will be used toward the purchase. There is a 4-6 week implementation timeline for the integration with Cerner.

A motion was made by Roger Ehmke and was seconded by Lorin Petersen to approve the Phreesia Patient Engagement Platform in the amount of \$30,370. The motion passed unanimously.

MRI Construction Cost Budget Revision

Pete Wemhoff, Administrative Director of Support Services, reported that there was a shortened timeframe on the cost budgeting phase of the MRI construction project early on due to the USDA grant application deadline. The project is now expected to be \$231,217 over the construction budget of \$750,000, due to supply chain delays and other issues.

Bryant Blay, CFO reviewed an updated business plan for the MRI service line.

Pete requested an additional \$231,217 be added to the MRI construction budget. A motion was made by James Norris and seconded by Ann Carder to approve the revised construction budget in the amount of \$981,217, an increase of \$231,217. The motion passed unanimously.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom)-N/A

Foundation – (Ann Carder & James Norris)-The MCMH Foundation golf tournament is taking place in September. The funds raised during the tournament will be used to purchase Stryker carts for the Emergency Department. MidAmerican Energy would like to put wind generation on a Foundation's farm. The wind energy plan will be presented during the October meeting. The MCMH Foundation's Annual Giving Letter will be sent out in October.

IHA Legislative – (James Norris)-N/A

IT Governance – (Kevin Cabbage)-N/A

Patient Experience – (Lorin Petersen & Jason Poston)-N/A

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke)-Reports were sent to the trustees. It was reported that there were no readmissions during the month of June.

Community Relations Governance – (Ann Carder & Jill Bergstrom)-The new MCMH website launched.

Pharmacy Governance – (Ann Carder)-Ron attended a 340B Conference in Washington D.C.

Quality Patient Safety Plan:

Krystalle Fada presented the Quality Patient Safety Plan; the plan is included in the Meeting Book. A motion was made by Jill Bergstrom and was seconded by Roger Ehmke to approve the Quality Patient Safety Plan. The motion passed unanimously.

OTHER BUSINESS

Chair Kevin Cabbage noted that the next Board of Trustees meeting is scheduled for August 30, 2023.

ADJOURN

Jill Bergstrom made a motion to adjourn the meeting. Chair Kevin Cabbage adjourned the meeting at 10:13 AM.

Respectfully submitted,



Ann Carder, Sec.