

MONTGOMERY COUNTY MEMORIAL HOSPITAL
BOARD MEETING
Meeting Location: MCMH Conference Center
Zoom option available.
March 29, 2023

PRESENT

Trustees	Kevin Cabbage, Chair	Lorin Petersen, Trustee	Roger Ehmke, Trustee
	Ann Carder, Secretary (arrived at 8:03am)	James Norris, Treasurer	Jason Poston, Trustee
	Jill Bergstrom, Vice Chair		

Administration	Ron Kloewer, Chief Executive Officer	Mike O'Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nurse Executive
	Kylie Bowen, Administrative Services Manager	

Staff	Pete Wemhoff, Administrative Director of Support Services (present via Zoom); Phyllis Drake, Administrative Director of Patient Diagnostics & Ancillary Care (present via Zoom); Gale Bingham, HR Generalist (present via Zoom); Shauna Bozwell, Clinic Manager (present via Zoom); Tim Werges, Controller (present via Zoom)
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Medical Staff	Dr. William Butz (left at 8:24 AM)
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Public Visitors	N/A
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Montgomery County Board of Supervisors	Charla Schmid (present via Zoom; arrived at 8:04am)
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Absent	N/A
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present with the exception of Ann Carder who had not arrived.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees meeting held on February 22, 2023, policies and the following provider appointments: Kurt Kapels, MD; Steven Lapke, MD; Robert Bonebrake, MD; Brendan Connealy, MD; Joshua Dahlke, MD; Nicole Anderson-Erickson, MD; Lisa

Kuechenmeister, PA-C; Megan Platt, ARNP; Stacy Watts, ARNP; Sydney Blount, MD; Gary Koenig, MD; Jason Lihs, CRNA; Steven Phillips, DO; Reena Ramakrishnan, DO.

A motion by Roger Ehmke, seconded by Lorin Petersen, to approve the consent agenda as presented, passed unanimously.

VISITOR COMMENTS

There were no visitor comments.

MEDICAL STAFF REPORTS

Dr. William Butz thanked Administration for the Doctors Day luncheon and stated that he felt it was very well received.

Dr. Butz reported that a discussion took place during the most recent Medical Staff meeting regarding the Health Fair Blood Draw processes. It was noted that more discussion will take place prior to the 2024 event.

Additionally, Dr. Butz also noted that the Red Oak Physicians Clinic joining MCMH is going positively. Everyone is starting to adjust processes in preparation of the upcoming transition.

Ann Carder arrived at 8:03 AM.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ron reported that two physicians have signed contracts for the ED program. Offers have been made to two others physicians for the remaining two open positions.

A discussion took place on the reputation.com platform as well as the Workvivo employee communication platform. The new website is scheduled to launch in May 2023.

Chief Operating Officer – Mike O’Neal

Report printed in the Meeting Book.

Mike reported that the Oncology/Pharmacy Mixing Hood construction project is nearing completion. The team intends to move Oncology back into the department in one week.

A discussion took place on the MRI project, the Master Plan project and the Project Update report.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant led a discussion on the February financial statements. Bryant noted that MCMH plans to apply for the “Employee Retention Credit”, which is expected to amount to

approximately \$1.3m. MCMH will file in April 2023 but it will take approximately 10 months to receive the funds.

Bryant noted that the option for MCMH to open a line of credit is being explored with local banks since some of the cash on hand has been placed into CDs due to increased interest rates. The funds placed into CDs will be collateral for line of credit. To date, Bank Iowa has offered the best rate.

Bryant thanked Trustee Jill Bergstrom for her assistance with the Rural Health Clinic (RHC) process. Jill served as the board representative and was a very valuable member of the project team.

Chief Nurse Executive-Krystalle Fada

Report printed in the Meeting Book.

Krystalle reported that the Hospital Quality Improvement Contract (HQIC) recommends MCMH implement Patient Family Advisory Council. It may come in the form of adding members of the public to the Patient Experience Committee. The committee would be involved in the Facility Master Plan, Discharge Planning, etc.

QUARTERLY REPORTS

Information Security-This report has been deferred one month due to scheduling conflicts.

FINANCE COMMITTEE

Cash Disbursements

A motion by James Norris, seconded by Jason Poston, to approve the accounts payable cash disbursements in the amount of \$1,408,474, which excludes any potential conflict of interest items, was passed unanimously.

A motion by James Norris, seconded by Ann Carder, to approve the potential conflict of interest payment to FMTC in the amount of \$5,949, was unanimously approved, with Kevin Cabbage abstaining.

Tax Asking Budget Discussion

Bryant Blay, CFO reported that changes in the county valuation have been released. Previous figures showed a 1.1% increase in the county's valuation. Newly released figures show a -0.1% decrease in the county's valuation. Bryant presented three options: A (Equals Last Year's Tax Asking Amount), B (Equals Last Year's Tax Levy Amount) and C (Raise Tax Levy Amount to \$3.1500). The group discussed raising the levy, but felt that raising the levy to \$3.15 would not generate enough revenue for the potentially negative public perception it would cause. The group also discussed the Board of Trustees' responsibility to protect the financial health of the organization.

A motion was made by James Norris and seconded by Lorin Petersen to publish Option A. The motion passed unanimously. Publishing Option A allows the Board of Trustees to approve at the published levy rate or lower, which includes Option A or Option B.

Set Public Hearing for Tax Asking

Lorin Petersen made a motion to set the Public Hearing for the Tax Asking Budget for April 26, 2023 at 8:15 AM. Ann Carder seconded the motion. Motion passed unanimously.

Resolution

Ron Kloewer, CEO presented the resolution "Committing Legacy Silver Bullion for Use as a Commemorative Gift to Montgomery County Memorial Hospital Retirees with Twenty-Five Years or More of Employment". A policy on the management of the silver was also included in the Meeting Book. The silver is a byproduct of x-ray film processing in the past. Employees retiring with more than 25 years of continuous service will receive a commemorative gift of silver. A motion was made by Jill Bergstrom, and seconded by James Norris, to approve the resolution as presented. The motion passed unanimously.

Resolution

Ron Kloewer, CEO provided a recap of the proceedings of the Methodist Physicians Clinic-Red Oak acquisition to date. Ron then presented a resolution "Authorizing the Acquisition by Montgomery County Memorial Hospital of the 'Red Oak Physicians Clinic' from the Methodist Health System".

A motion was made by Jill Bergstrom, and seconded by Ann Carder, to approve the resolution as presented. The motion passed unanimously.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom)-N/A

Foundation – (Ann Carder & James Norris)-N/A

IHA Legislative – (James Norris)-A discussion took place on the CON legislation.

IT Governance – (Kevin Cabbage)-N/A

Patient Experience – (Lorin Petersen & Jason Poston)-The committee reviewed recent patient complaints.

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke)-Roger noted that the report was sent to trustees for review. He also noted that MCMH had no readmissions in the month of February.

Community Relations Governance – (Ann Carder & Jill Bergstrom)-A discussion took place regarding the increased use of technology in Community Relations.

Infection Prevention Risk Assessment Plan

Krystalle Fada, CNE reported that this plan is put together by Holly Crowell, Quality & Infection Prevention Manager. The plan was included in the Meeting Book and reviewed by trustees during the meeting.

OTHER BUSINESS

Chair Kevin Cabbage noted that the next Board of Trustees meeting is scheduled for April 26, 2023.

BOARD OF TRUSTEES, continued.

CEO Annual Performance Evaluation

Ron Kloewer, CEO requested to go into Closed Session for the annual CEO Performance Evaluation, under Iowa Code 21.5(1)(i), "to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session".

A motion was made by Jill Bergstrom, and seconded by James Norris, to go into Closed Session. The motion passed unanimously under a roll call vote: James Norris, yes; Ann Carder, yes; Lorin Petersen, yes; Jason Poston, yes; Jill Bergstrom, yes; Roger Ehmke, yes and Kevin Cabbage, yes.

At 9:50 AM, the group took a short restroom break. The trustees, Ron Kloewer and Kylie Bowen returned to continue with the Closed Session.

Action items as a result of Closed Session Discussion

The meeting was returned to Open Session at 11:12 AM. Jill Bergstrom made the following motion, "After a year of excellent leadership and resulting from a very favorable Board evaluation, I motion to approve the compensation adjustment for Ronald Kloewer, CEO as recommended by the Board Chair and Chief Financial Officer that coincides within the parameters as evidenced in the Iowa Hospital Association's Annual Executive Salary Survey." The motion was seconded by James Norris and then unanimously approved.

ADJOURN

Ann Carder made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 11:14AM.

Respectfully submitted,


Ann Carder, Sec.